

Huron County Airport Authority
Tentative Agenda
For Regular Meeting, Monday – October 13, 2020
3:00 pm
Huron County Commissioner Building
3rd Floor
180 Milan Avenue, Norwalk, OH 44857

Call to Order:

Larry Silcox _____
Harry Brady _____
John Colvin _____

Consultant Report:

Public Comment:

Approval of Minutes for September 21, 2020

Approval of Financial for September 30, 2020

September 2020 Fuel Sale

AVGas:	4,569.32	Gallons:	951.84
Jet A:	735.52	Gallons:	193.56

As of September 30, 2020

Civista 9494	
Cash in Bank:	10,556.01
Total Income / Loss	
Net Income YTD:	331,193.80
Total Expenses YTD:	<u>332,060.76</u>
Net Income/ Loss YTD:	<u><u>(866.96)</u></u>

Airport Income/ Loss

Net Income YTD:	120,207.92
Total Expenses YTD:	<u>83,942.14</u>
Net Income/ Loss YTD:	<u><u>36,265.78</u></u>

Grant Income/ Loss

Net Income YTD:	210,985.88
Total Expenses YTD:	<u>248,118.62</u>
Net Income/ Loss YTD:	<u><u>(37,132.74)</u></u>

Approval of Invoices for October, 2020: \$ 5,131.88

Old Business:

New Business:

Date of next meetings: November 09, 2020 – 3rd Floor Commissioners Office
December 14, 2020 – 3rd Floor Commissioners Office

September 21, 2020 Meeting Minutes

Call to Order:

Present: Larry Silcox, Harry Brady, John Colvin

Consultant Report:

Prepare Request for Qualifications needs to be advertised in the local paper. Review and approve the submission of the grant closeout for Apron Phase II.

Public Comments:

Green beacon has been replaced. East West line to be done. Dan & Dennis thank you for help with Rules & Regulations. Replacement of windsock. Motion sensor lights, commercial light needs fixed. Hangar doors will be worked on by Huron County maintenance.

Willard airport has a new manager. No match to grind and replace runway. ODOT grants no match. Willard City council thru state.

Minutes:

Harry Brady moved to approve. John Colvin seconded. Motion Passed.

Financials:

John Colvin moved to approve. Harry Brady seconded. Motion Passed.

Invoices:

Harry Brady moved to approve. John Colvin seconded. Motion Passed.

Old Business:

Harry Brady moved to table change of fuel supplier to Phillips 66. John Colvin seconded to table. Answers to questions: Same tanks, Kiosk credit card machine, Annual maintenance cost. handle split loads, how fast is delivery.

New Business:

Harry Brady moved to approve Request for Qualifications be published in the Norwalk Reflector. John Colvin seconded. Motion Passed.

Insurance company did an inspection. Need Exit lights and fix light above door.

Planning meeting scheduled for November 09, 2020

Need to keep track of when tenants insurance coverage expires.

Miscellaneous:

Adjourned:

Harry Brady moved to adjourn. John Colvin seconded.

Larry Silcox, President

Linda Vaughn, Secretary, Treasurer

Huron County Airport Authority Balance Sheet

As of September 30, 2020

9:17 AM

10/09/2020

Cash
Basis

Sep 30, 20

ASSETS

Current Assets

Checking/Savings

Civista 25409494

10,556.01

Total Checking/Savings

10,556.01

Accounts Receivable

Accounts Receivable

-4,199.83

Total Accounts Receivable

-4,199.83

Total Current Assets

6,356.18

Fixed Assets

Equipment

33,109.99

Total Fixed Assets

33,109.99

TOTAL ASSETS

39,466.17

LIABILITIES & EQUITY

Equity

Opening Balance Equity

40,822.82

Retained Earnings

-489.69

Net Income

-866.96

Total Equity

39,466.17

TOTAL LIABILITIES & EQUITY

39,466.17

Huron County Airport Authority Total Profit & Loss YTD

January through September 2020

9:20 AM

10/09/2020

Cash
Basis

Jan - Sep
20

Ordinary Income/Expense

Income

Commercial Office Rent

13,200.00

FAA Grant

197,012.00

Fuel Sales

54,319.94

Hangar Rent

50,336.48

Miscellaneous Income

27.00

ODOT Grant

13,973.88

Overnight Fees

50.00

Promissory Note

0.00

Public Records Request Income

19.40

Utilities Reimbursement

2,255.10

Total Income

331,193.80

Expense

Bank Service Charges

37.00

Cleaning / Sump

2,250.00

Credit Card Processing

1,136.55

FAA Grant Expense	248,118.62
Fuel Purchased	
100 AVGas	16,343.12
Diesel Fuel	406.33
Jet-A	<u>10,518.55</u>
Total Fuel Purchased	27,268.00
Insurance Expense	2,597.00
Interest Expense	0.14
Maintenance	2,080.63
Mowing	5,400.00
Office Expense	
Computer Expense	846.55
Office Supplies	252.57
Postage	<u>59.00</u>
Total Office Expense	1,158.12
Ohio EPA Reporting	3,722.40
Permits	1,930.00
Propane	1,624.85
Property Taxes	6,299.22
Public Records Request Expense	307.80
Repairs and Maintenance	8,494.96
Sales Tax	
Sales Tax Discount	-27.35
Sales Tax - Other	<u>3,784.85</u>
Total Sales Tax	3,757.50
Secretary / Treasurer	2,267.50
Service Agreements	2,452.00
Snow Removal	744.00
Supplies	112.22
Travel Expenses	11.11
Utilities	
Electric	6,757.33
Telephone Expense	1,334.87
Water	<u>2,158.94</u>
Total Utilities	10,251.14
Website Expense	<u>40.00</u>
Total Expense	<u>332,060.76</u>
Net Ordinary Income	<u>-866.96</u>
Net Income	<u><u>-866.96</u></u>

Huron County Airport Authority Airport Profit & Loss YTD

January through September 2020

9:19 AM
10/09/2020
Cash
Basis
Jan - Sep
20

Ordinary Income/Expense

Income

Commercial Office Rent	13,200.00
Fuel Sales	54,319.94
Hangar Rent	50,336.48
Miscellaneous Income	27.00
Overnight Fees	50.00
Public Records Request Income	19.40
Utilities Reimbursement	2,255.10

Total Income 120,207.92

Expense

Bank Service Charges	37.00
Cleaning / Sump	2,250.00
Credit Card Processing	1,136.55
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Water	<u>2,158.94</u>
Total Utilities	10,251.14
Website Expense	<u>40.00</u>
Total Expense	<u>83,942.14</u>
Net Ordinary Income	<u>36,265.78</u>
Net Income	<u><u>36,265.78</u></u>

**Huron County Airport Authority
Grants Profit & Loss YTD
January through September 2020**

9:21 AM
10/09/2020
Cash
Basis
Jan - Sep
20

Ordinary Income/Expense	
Income	
FAA Grant	197,012.00
ODOT Grant	13,973.88
Promissory Note	<u>0.00</u>
Total Income	210,985.88
Expense	
FAA Grant Expense	<u>248,118.62</u>
Total Expense	<u>248,118.62</u>
Net Ordinary Income	<u>-37,132.74</u>
Net Income	<u><u>-37,132.74</u></u>

Huron County Airport Authority

Invoice Approval

Tuesday

Date: 10/10/2020

Meeting: 10/13/2020

Company	Date	Amount	Purchase	
Adelman Equipment	9/26/2020	399.50	Aerial Lift w/Basket & Generator	
Ag-Pro	9/24/2020	9.03	Extension Spring	
Ag-Pro	9/23/2020	135.98	Tube / Filer Ele / Trigger	EFT
Albrecht, Bill	10/1/2020	400.00	EPA Reporting - 2020 September	
Alloway	9/20/2020	70.20	08/03 CBOD, TSS, NH3, E Coli	
Beck Aviation	10/1/2020	151.25	Maintenance - 2020 September	
Frontier Communications	9/28/2020	151.75	Service 09/28/2020 - 10/27/2020	EFT
Hohler Sheet Metal	7/14/2020	270.00	Repair HVAC / Gas Fitting leak	
Holtz, Mary	10/6/2020	250.00	September Cleaning / Sumping	
Holtz, Mary	10/6/2020	1,450.00	September Mowing	
Holtz, Mary	1/21/1900	21.50	Lens for New Holland	
Northern Ohio Rural Water	9/24/2020	269.30	Service 08/14/2020 - 09/15/2020	
Norwalk Ace	9/28/2020	7.59	Faucet	
Norwalk Ace	10/1/2020	40.97	Combo Wrench Set 12 Pc / 9 Pc	
Norwalk Ace	10/6/2020	16.14	Fasteners	
Ohio Business Gateway	10/2/2020	381.72	September 2020 Sales Tax	EFT
Ohio Edison	9/29/2020	490.16	2020 September Service	EFT
Silcox, Larry	9/24/2020	116.34	Outside Light	
Silcox, Larry	10/5/2020	10.14	Postage for PRR	
Silcox, Larry	9/21/2020	198.31	Grease / Landscaping	1066
U.S. Postal Service	10/1/2020	92.00	PO Box 1 Year	
Vaughn, Linda	10/1/2020	200.00	2020 September	
		<u>5,131.88</u>		